

**BOARD OF COMMISSIONERS  
SPECIAL MEETING  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500**

**MAY 19, 2008  
5:30 P.M. (EDT)**

**1. INVOCATION**

Rev. Jackson Brewer, First United  
Methodist Church

**PLEDGE OF ALLEGIANCE**

John Hammond

**ROLL CALL**

**MINUTES**

April 28, 2008 Regular Meeting; May 12,  
2008 Work Session

**MAYOR'S REPORT**

- Announcement of National Public Works Week activities

**2. CEREMONIAL ITEMS**

**2.1** Presentation by State Senator Julian Carroll and State Representative Derrick Graham.

**2.2 Background:** The Board of Commissioners traditionally recognizes City employees who are retiring or are being promoted within the various City departments. At this meeting, the following individuals will be in attendance:

- |                   |  |
|-------------------|--|
| ▪ Fire Department | Retirement of Battalion Chief Daniel Miller, with 27 years service |
| ▪ Fire Department | Promotion of Floyd L. Gillis, Jr. from Firefighter II to Sergeant  |
| ▪ Fire Department | Promotion of Ryan C. Fischer, from Sergeant to Lieutenant          |
| ▪ Fire Department | Promotion of Charles H. Thompson, from Lieutenant to Captain       |
| ▪ Fire Department | Tim Warman, from Captain to Battalion Chief                        |

**3. ORDINANCES**

**3.1 SECOND READING:** An Ordinance Amending The City Of Frankfort Code Of Ordinances, Chapter 151 – Subdivision And Development Plan Regulations - Ordinance No. 41, 2007 Series, Ordinance No. 26, 2007 Series, Ordinance No. 20, 2006 Series, Ordinance No. 23, 2005 Series, And Ordinance No. 3, 2004 Series, Specifically To Amend Section 7.02.03.A.1. Technical Review Team And Section 7.02.04 Construction Review Team As Indicated In The Attachment Of This Ordinance.

**Purpose:** To amend the City's Subdivision and Development Plan Regulation ordinance by adding the "Franklin County Road Superintendent or designee" as a core member of the Technical Review Team and Construction Review Team as recommended by the Joint Frankfort/Franklin County Planning Commission. The fundamental purpose of the text amendment is to ensure that the City's version of the Subdivision and Development Plan Regulations are consistent as the County's version.

**Background:** On February 16, 2004 the Subdivision and Site plan regulations were adopted. On November 28, 2005 the City of Frankfort adopted the amendments as recommended by the

Planning Commission, with the exception to the open space requirements. A joint city/county open space committee was formed to resolve this remaining issue. On September 25, 2006, the City of Frankfort adopted text amendments regarding the open space requirements. On August 27, 2007, the City of Frankfort adopted text amendments regarding the issuance of certificates of occupancy. On December 17, 2007, the City of Frankfort adopted text amendments adding the Subdivision Update Committee as an authorized entity to initiate amendments to the textual provisions of the regulations and amendments to the Urban, Suburban or Rural Area map; to accept the American Association of State Highway and Transportation Officials (AASHTO) road design standards for Thoroughfares and Neighborhood Streets within the Urban, Suburban and Rural development areas; to remove the petition period relating to approval of plats and development plans; to amend the design standards of an emergency vehicle access and the width of the raised median required for driveways that have more than 2 lanes; and to remove conflicting text concerning utilities to be installed in easements and/or rights-of-ways.

On January 31, 2007, the Subdivision Update Committee recommended to add the County's Road Superintendent or designee as a CRT and TRT member. On March 13, 2008, the Planning Commission unanimously approved the proposed text amendment.

This Ordinance had its first reading on April 28, 2008.

**Recommendation:** Approval

**Attachment:**

- Ordinance
- Staff report submitted to the Planning Commission
- Minutes of the March 13, 2008, Planning Commission meeting

**Contact Person**

**Name:** Gary Muller  
**Title:** Director  
**Department:** Planning and Building Codes  
**Phone:** 502/875-8500  
**Email:** [gmuller@frankfort-ky.gov](mailto:gmuller@frankfort-ky.gov)

- 3.2 SECOND READING:** An Ordinance Amending The City Of Frankfort Code Of Ordinances, Chapter 151 – Subdivision And Development Plan Regulations - Ordinance No. 41, 2007 Series, Ordinance No. 26, 2007 Series, Ordinance No. 20, 2006 Series, Ordinance No. 23, 2005 Series, And Ordinance No. 3, 2004 Series, Specifically To Amend Sections 2.07.03.C And 3.07.03.C Of The Frankfort-Franklin County Subdivision And Development Plan Regulations To Increase The Maximum Height Of Street Lights To 35' For New Non-Residential Roadways, As Indicated In The Attachment Of This Ordinance

**Purpose:** To amend the City's Subdivision and Development Plan Regulation ordinance by increasing the maximum height of street lights to 35' for new non-residential roadways as recommended by the Joint Frankfort/Franklin County Planning Commission.

**Background:** On February 16, 2004 the Subdivision and Site plan regulations were adopted. On November 28, 2005 the City of Frankfort adopted the amendments as recommended by the Planning Commission, with the exception to the open space requirements. A joint city/county open space committee was formed to resolve this remaining issue. On September 25, 2006, the City of Frankfort adopted text amendments regarding the open space requirements. On August 27, 2007, the City of Frankfort adopted text amendments regarding the issuance of certificates of occupancy. On December 17, 2007, the City of Frankfort adopted text amendments adding the Subdivision Update Committee as an authorized entity to initiate amendments to the textual provisions of the regulations and amendments to the Urban, Suburban or Rural Area map; to accept the American

Association of State Highway and Transportation Officials (AASHTO) road design standards for Thoroughfares and Neighborhood Streets within the Urban, Suburban and Rural development areas; to remove the petition period relating to approval of plats and development plans; to amend the design standards of an emergency vehicle access and the width of the raised median required for driveways that have more than 2 lanes; and to remove conflicting text concerning utilities to be installed in easements and/or rights-of-ways.

On January 31, 2007, the Subdivision Update Committee recommended to increase the maximum height of streetlights to 35' for new non-residential roadways. On April 10, 2008, the Planning Commission unanimously approved the proposed text amendment.

This Ordinance had its first reading on April 28, 2008.

**Recommendation:** Approval

**Attachments:**

- Proposed ordinance and text amendments with strikeout and underline text provided.
- Staff Report
- Minutes from the April 10, 2008 meeting (to be provided when completed)

**Contact Person**

**Name:** Gary Muller  
**Title:** Director  
**Department:** Planning and Building Codes  
**Phone:** 502/875-8500  
**Email:** [gmuller@frankfort-ky.gov](mailto:gmuller@frankfort-ky.gov)

- 3.3 FIRST READING:** An Ordinance amending Ordinance No. 18, 2007 Series, and Frankfort Code of Ordinances Chapter 37.32 Pay Plan (Salary Ordinance).

**Purpose:** The purpose of this Ordinance is to amend existing ordinances relating to salary and wages for officers and employees of the City of Frankfort by enacting a three percent (3%) salary increment for full-time regular personnel for Fiscal-Year 2008-2009.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Person**

**Name:** Tony Massey  
**Title:** City Manager  
**Department:** City Manager  
**Phone:** 502/875-8500  
**Email:** [amassey@frankfort-ky.gov](mailto:amassey@frankfort-ky.gov)

- 3.4 FIRST READING:** An Ordinance relating to the imposition and administration of an Occupational License Requirement and payment of an Occupational License Tax by persons and a Net Profits Tax on business entities or persons conducting business or engaging in businesses, occupations and professions within the City of Frankfort.

**Purpose:** To adopt and enact the provisions of KRS 67.750 to 67.790 relating to the imposition of occupational license fees and net profits taxes on persons and business entities conducting business and/or engaging in occupations and professions within the City of Frankfort Code of Ordinances of the City of Frankfort, Kentucky as required by Kentucky law.

**Background:** This ordinance adopts and enacts the provisions of KRS 67.750 to 67.790 relating to the imposition of occupational license fees and net profits taxes on persons and business entities conducting business and/or engaging in occupations and professions within the City of Frankfort Code of Ordinances of the City of Frankfort, Kentucky as required by Kentucky law.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Person**

**Name:** Robert C. Moore  
**Title:** City Solicitor  
**Department:**  
**Phone:** 502/227-2271  
**Email:** [rmoores@hazelco.com](mailto:rmoores@hazelco.com)

- 3.5 **FIRST READING:** An Ordinance appropriating the revenue to be received by the City of Frankfort for Fiscal Year 2008-2009.

**Purpose:** The purpose of this ordinance is to appropriate revenue to be received and expended by the City of Frankfort for Fiscal-Year 2008-2009 in accordance with the budget submitted and approved by it's adoption.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Persons**

<b>Name:</b>	Tony Massey	Steve Dawson
<b>Title:</b>	City Manager	Director
<b>Department:</b>	City Manager	Finance
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:amassey@fewpb.com">amassey@fewpb.com</a>	<a href="mailto:sdawson@fewbp.com">sdawson@fewbp.com</a>

4. **ORDERS**

- 4.1 An Order adopting the provisions and requirements and regulations of the Federal Transit Administration Drug and Alcohol Rule for the Frankfort Transit System employees.

**Purpose:** To consider adopting the Federal Transportation Authority (FTA) Drug and Alcohol Policy.

**Background:** The Frankfort Transit Department has been abiding by the City's Drug and Alcohol policy. During review of the City's pending Federal Transit Grant, the Kentucky Transportation Cabinet advised the City to adopt the FTA Drug and Alcohol Policy. The adoption of the FTA policy is required in order to comply with Federal guidelines. This means that the City of Frankfort Transit Department would operate under the FTA policy instead of the current City of Frankfort policy.

**Recommendation:** Approval

**Attachments:**

- Order

- New Drug and Alcohol Policy

**Contact Person**

<b>Name:</b>	Betty Burriss	Jeff Hackbart
<b>Title:</b>	Transit Superintendent	Director
<b>Department:</b>	Public Works	Public Works
<b>Phone:</b>	502/875-8565	502/875-8500
<b>Email:</b>	<a href="mailto:bburriss@frankfort-ky.gov">bburriss@frankfort-ky.gov</a>	<a href="mailto:jhackbrt@frankfort-ky.gov">jhackbrt@frankfort-ky.gov</a>

**5. RESOLUTIONS**

- 5.1** Resolution authorizing the filing of an application for 2008 Kentucky Homeland Security Grant funds and upon approval to enter into an Agreement with the Kentucky Office of Homeland Security, and designating the Mayor to execute all documents pertaining to this grant.

**Purpose:** Requesting authorization to submit an application for Homeland Security Grant Funds and give the Mayor authority to sign all grant related documents.

**Background:** The Kentucky Office of Homeland Security is now soliciting applications for 2008 Homeland Security Grant funds and the city would like to apply for funding. The funding does not require a match from the city.

**Financial Analysis:** There is no match requirement from the city.

**Recommendation:** Approval

**Attachment;**

- Resolution

**Contact Person**

<b>Name:</b>	Mark Wilhoite	Rebecca Hall
<b>Title:</b>	Chief	Grants Manager
<b>Department:</b>	Police	City Manager
<b>Phone:</b>	502/352-2042	502/875-8500
<b>Email:</b>	<a href="mailto:mwilhoite@frankfort-ky.gov">mwilhoite@frankfort-ky.gov</a>	<a href="mailto:rhall@frankfort-ky.gov">rhall@frankfort-ky.gov</a>

**6. CONSENT CALENDAR**

*Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.*

- 6.1** To approve an Agreement with Blue Grass Community Action Partnership, Inc. (BGCA) for public transportation services and authorizing the Mayor to sign the Agreement (Public Works).

**Purpose:** To approve an Agreement with Blue Grass Community Action Partnership, Inc. (BGCA) for public transportation services and authorizing the Mayor to sign the Agreement.

**Background:** The Commonwealth has been divided into eight regions for the purpose of providing public transportation for recipients of Medicaid, Transitional Assistance, Department for the Blind, and Department for Vocational Rehabilitation.

The transportation services are arranged for and managed by a Broker in each region. The Broker, in turn, subcontracts the transportation with available public transportation providers. BGCA is the

Broker in Frankfort's region. In order to continue to receive Transit Grants, the City must participate in the State program to provide public transit to these groups.

**Recommendation:** Approval

**Attachment:**

- Agreement

**Contact Person**

<b>Name:</b>	Jeff Hackbart	Betty Burriss
<b>Title:</b>	Director	Transit Superintendent
<b>Department:</b>	Public Works	Public Works
<b>Phone:</b>	502/875-8500	502/352-2089
<b>Email:</b>	<a href="mailto:jhackbrt@frankfort-ky.gov">jhackbrt@frankfort-ky.gov</a>	<a href="mailto:bburriss@frankfort-ky.gov">bburriss@frankfort-ky.gov</a>

- 6.2** To authorize partial Release of Sewer Easement in favor of Kentucky Association of Counties, Inc. (KACO) (Sewer Department).

**Purpose:** Authorization to sign a partial Release of Easement releasing a sewer easement in an unnecessary location on the property of KACO between Lot Nos. 9 and 10, Englewood Business Center. KACO intends to construct a new building over this sewer easement. The Sewer Department has determined that the subject sewer easement is unnecessary to its operations.

**Background:** Final sewer design does not require this easement; therefore, the easement can be released without adverse impact to the Sewer Department.

**Recommendation:** Approval

**Attachment:**

- Easement release with exhibit

**Contact Persons**

<b>Name:</b>	Bill Scalf	Rob Moore
<b>Title:</b>	Director	City Solicitor
<b>Department:</b>	Sewer	
<b>Phone:</b>	502/875/2448	502/227-2271
<b>Email:</b>	<a href="mailto:wscalf@frankfort-ky.gov">wscalf@frankfort-ky.gov</a>	<a href="mailto:Rmoore@hazelcox.com">Rmoore@hazelcox.com</a>

- 6.3** To authorize the disposal of surplus property by public auction (Finance).

**Purpose:** The purpose of this item is to declare obsolete or no longer required property as surplus to be disposed in public auction.

**Background:** Department heads have provided a list of various items deemed obsolete or no longer required in their area. Items require disposal to provide storage space for currently used material. The tentative date for this sale is set for June 14, 2008 at the City Garage on 301 Bald Knob Road.

**Financial Analysis:** Proceeds from the auction should generate approximately \$20,000 revenue for the City of Frankfort.

**Attachment:**

- Surplus Property List

**Contact Person**

**Name:** Angie Disponette  
**Title:** Deputy Finance Director/Purchasing Agent  
**Department:** Finance  
**Phone:** 502/352-2101  
**Email:** [adisponette@frankfort-ky.gov](mailto:adisponette@frankfort-ky.gov)

- 6.4 To authorize the Mayor to sign an agreement with Timberlake Auction Services (Finance).

**Purpose:** The purpose of this item is to authorize the Mayor to sign an agreement with Timberlake Auction Services to perform the City auction, June 14, 2008.

**Background:** This will authorize Timberlake Auction Services to perform the City auction on June 14, 2008. Timberlake Auction Services is a well-known auction service and has come highly recommended by other government entities. Timberlake is fully bonded and insured.

**Financial Analysis:** The Auctioneer's service cost will be 10% of the sale proceeds. This is the normal fee for auctioneers. The City auction will generate approximately \$20,000.

**Attachment:**

- Auctioneer's Agreement

**Contact Person**

<b>Name:</b>	Allen Burriss	Angie Disponette
<b>Title:</b>	Street Superintendent	Deputy Finance Director/ Purchasing Agent
<b>Department:</b>	Public Works	Finance
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:aburriss@frankfort-ky.gov">aburriss@frankfort-ky.gov</a>	<a href="mailto:adisponette@frankfort-ky.gov">adisponette@frankfort-ky.gov</a>

- 6.5 To authorize bid Award for 2008 Street Resurfacing Project to H.G. Mays, Inc. (Public Works).

**Purpose:** The purpose of this item is to authorize a unit price contract for the 2008-2009 Street Resurfacing Project with H.G. Mays, Inc.

**Background:** On May 12, 2008, the City received two bids for the 2008-2009 Street Resurfacing Project as shown on the attached Bid Tabulation sheet. H.G. Mays, Inc. was the low bidder in the amount of \$56.95/ton for surface mix. Last year's asphalt surface price was \$50.75/ton.

The Public Works Department hosted a public meeting on May 7, 2008 to discuss the 2008-2009 street resurfacing list. Anticipated start date for this year's program is in July 2008.

**Financial Analysis:** This year's program will cost approximately \$249,000. Funds are available in the Municipal Aid Account (535.00.51100).

**Recommendation:** Approval

**Attachments:**

- 2008-2009 Street Resurfacing List
- Bid Tabulation
- Agreement

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director

**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.6** To accept bid and award sale of 0.0088 acre sliver from Lot 2, 122 Leonardwood Drive to adjoining property owner (City Manager).

**Purpose:** The purpose of this item is to approve the sale of 0.0088 acre sliver from Lot 2, 122 Leonardwood Drive to the adjoining property owner and authorizing the Mayor to execute the real estate contract for the sale.

**Background:** Sealed bids were solicited at the beginning of the year for the entire lot 1, however, no bids were received. On April 18, 2008, a formal request to purchase a very small portion of the property 0.0088 acres (354 sq. ft.) was received. The offer, terms, and amount are attached.

**Financial Analysis:** The sale of this 0.0088 acres of Lot 2 of the Leonardwood Drive Extension plat would provide the proceeds up to the offered amount to return to the Frankfort Housing Corporation Account (Old Urban Renewal Program) – No. 540-00-51100, and this proposed sliver will not negatively effect the sale of the remaining 3.99 acre lot.

**Attachment:**

- Received offer and terms of purchase

**Recommendation:** Approval

**Contact Persons**

<b>Name:</b>	Tony Massey	Gary Muller
<b>Title:</b>	City Manager	Director
<b>Department:</b>	City Manager	Planning and Building Codes
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:Amassey@frankfort-ky.gov">Amassey@frankfort-ky.gov</a>	<a href="mailto:gmuller@frankfort-ky.gov">gmuller@frankfort-ky.gov</a>

- 6.7** To Authorize award of additional funds to the engineering contract with GRW Engineers for the design of the new Pump Station along the US 421 corridor to replace the Industrial Park Pump Station (Sewer Department).

**Purpose:** The purpose of this item is to consider adding additional funds, Amendment # 2, to the contract with GRW Engineers for design and bidding services, construction administration, and resident observation for a new Pump Station along the US 421 corridor to replace the Industrial Park Pump Station. This project is estimated to eliminate 5 sanitary sewer overflows.

**Background:** In February 2006 a contract was entered into with GRW Engineers to prepare a Feasibility Study and Master Plan for addressing the sewer along the US 421 corridor. This study identified a recommended routing and pump station location that best services the area. In August 2006 Amendment # 1 was approved to include funding for the design and bidding services of the pump station and force main, as well as permitting and a site survey of the final pump station location.

Amendment # 2 covers fees associated with increased design costs due to an increase in project scope. Amendment # 2 also covers construction administration and resident inspection fees, which were not included in the original agreement or Amendment # 1. Redesign fees are also included in Amendment # 2 to cover design costs associated with relocation of the Pump Station. The design and bidding fees, as well as the construction administration and resident observation fees are based upon the standard KIA fee curves based upon the project cost estimate.

The total contract amount is summarized below:



Original Contract	\$ 50,000
Amendment # 1	149,092
Amendment # 2	<u>331,858</u>

Revised Contract \$530,950

**Financial Analysis:** Funds are available in Account No. 450.68.56550.

**Recommendation:** Approval

**Attachments:**

- Amendment No. 2
- Table 1 – Fees for Basic Design Services
- Table 2 – Fees for Resident Inspection Services

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.8** To authorize funding of the purchase of 911 consoles and office furniture for the new Public Safety Building (Communications).

**Purpose:** Request authorization to purchase 911 consoles and office furniture for the new Public Safety Building.

**Background:** The E911 Center needs to purchase radio/telephone consoles specifically designed for 24/7 dispatch usage. Additionally, the 911 Center will need a conference table with chairs and cubicle furniture for the TAC/Mapping office.

**Financial Analysis:** The total cost of these items is \$68,950.01 and would be paid with E911 Funds (Acct. #590.00.51100). Items to be purchased under Kentucky State Price Contract # BP008497.

**Recommendation:** Approval

**Attachments:**

- Wrightline Quote

**Contact Person**

**Name:** Daryl Hensley  
**Title:** Director  
**Department:** Communications  
**Phone:** 502/875-8582  
**Email:** [dhensley@frankfort-ky.gov](mailto:dhensley@frankfort-ky.gov)

- 6.9** To authorize a contract award to Leak Eliminators for pipe-bursting a 390-foot segment of 6-inch Orangeburg pipe and replace with an 8-inch High Density Polyethylene Pipe and install 4 manholes (Sewer Department).

**Purpose:** To award contract to Leak Eliminators for pipe-bursting a 390-foot segment of 6-inch Orangeburg pipe and replace with an 8-inch High Density Polyethylene Pipe and install 4 manholes.

**Background:** The Sewer Department is received bids on May 15 to perform pipe bursting of a section of sewer line to reduce impact on the existing mature trees. Leak Eliminators was the sole bidder, with a price of \$40,700. This work is being performed because the line to support Turnberry Gardens development is undersized. The developer of Turnberry Gardens is financially participating in this project.

**Financial Analysis:** Funds are available in Account No. 400.6853295.

**Recommendation:** Approval

**Attachment:**

- Bid Tab

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.10** To authorize bid award to Geoghegan Roofing Corporation to replace a portion of the roof on the administration building at the wastewater treatment plant (Sewer Department).

**Purpose:** The purpose of this item is to consider a bid award to Geoghegan Roofing Corporation in the amount of \$93,955.00 to replace a portion of the roof on the administration building at the wastewater treatment plant

**Background:** The Sewer Department took bids on April 29, 2008 for roof replacement on the administration building at the wastewater treatment plant. This roof is the original roof and is seriously deteriorated and in need of replacement. Bids were received from 5 bidders, and Geoghegan was the lowest bidder and met all the qualifications to perform the job.

**Financial Analysis:** Funding is available in Account No. 300.68.53295.

**Recommendation:** Approval

**Attachment:**

- Bid Tab

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.11** Sewer Extension Contract with Lakeland Properties, Ltd., Frankfort, Kentucky (Sewer Department).

**Purpose:** To approve a contract with Lakeland Properties, Ltd. as owner of The Apartments at Duckers at 98 Buena Vista Drive in Frankfort, Franklin County, Kentucky which is zoned residential development of 24 apartment units on one lot, with improvements including 3 new manholes, 442 feet of 8-inch SDR 35 pipe serving said lot.

**Background:** Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

William R. Pulliam, owner, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

**Financial Analysis:** Not applicable

**Recommendation:** Approval

**Attachment:**

- Sewer Extension Contract

**Contact Person**

**Name:** William R. Scalf, Jr., P.E.  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@Frankfort-KY.gov](mailto:wscalf@Frankfort-KY.gov)

- 6.12** To approve a Corps of Engineers Permit application that will allow the Frankfort Plant Board to construct a 3" water line within the South Frankfort Floodwall right-of-way (Public Works).

**Purpose:** The purpose of this item is to consider a Corps of Engineers Permit application that will allow the Frankfort Plant Board to construct a 3" water line within the South Frankfort Floodwall right-of-way.

**Background:** The Frankfort Plant Board requires a Corps of Engineers construction permit in order to construct a 3" water line along Riverview Court. The proposed water line will serve the City's Public Safety Building and the residents along Riverview Court. The Corps of Engineers requires that the City of Frankfort sign the permit form prior to Corps of Engineers review and approval.

**Recommendation:** Approval

**Attachment:**

- Corps of Engineers permit application

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.13** To re-authorize Item No. 1 on the 2008 pool chemical bid to O.P. Aquatics, the second lowest bidder (Parks and Recreation).

**Purpose:** The purpose of this item is to re-authorize the bid award of Item No. 1 on the 2008 pool chemical bid to O.P. Aquatics, the second lowest bidder.

**Background:** The bid award winner, Brenntag Mid South Chemical Company, has informed the department that they cannot produce the chlorination tablets needed for this year's pool season. Brenntag will still supply Items 2 through 4.

**Financial Analysis:** Depending on weather related conditions, this change should not be any more than \$1,000 to \$1,500 cost difference. Brenntag bid \$91.30 per drum and O.P. Aquatics bid \$97.85

per drum, a cost difference of \$6.55 per drum. On an average pool year we will use approximately 200 drums of chlorination tablets.

**Recommendation:** Authorization to re-award bid Item No. 1 for chlorination tablets to O.P. Aquatics.

**Attachment:** None

**Contact Person**

**Name:** Steve Brooks  
**Title:** Director  
**Department:** Parks & Recreation  
**Phone:** 502/875-8575  
**Email:** [SBrooks@Frankfort-Ky.Gov](mailto:SBrooks@Frankfort-Ky.Gov)

<b>6.14</b>	<b><u>Personnel Action</u></b>	<b><u>Employee</u></b>	<b><u>Department</u></b>	<b><u>Date</u></b>	<b><u>Other</u></b>
	<b>Promotions</b>	Floyd L. Gillis, Jr.	Fire	6-3-08	To Sergeant from Firefighter II
		Ryan C. Fischer	Fire	6-3-08	To Lieutenant from Sergeant
		Charles H. Thompson	Fire	6-3-08	To Captain from Lieutenant
		Tim Warman	Fire	6-3-08	To Battalion Chief from Captain.
	<b>Confirmation</b>	Darius B. Hankins	Police	5-1-08	Patrol Officer I
	<b>Retirement</b>	Daniel Miller	Fire	5-31-08	Battalion Chief, 27 years service; authorize payment of all accrued time as of effective date

**Attachment:**

- Daniel Miller's retirement letter

**Contact Person**

**Name:** John Morrow  
**Title:** Director  
**Department:** Human Resources  
**Phone:** 502/875-8500  
**Email:** [jmorrow@frankfort-ky.gov](mailto:jmorrow@frankfort-ky.gov)

**7. NEW BUSINESS**

- 7.1** To approve a Contract to Purchase the Real Estate at 226 West Second Street from Hines & McDonald LLC (City Solicitor).

**Purpose:** The City needs to purchase the property owned by Hines & McDonald, LLC located at 226 West Second Street for use as a parking lot for the new Public Safety Building. The purchase price for said property is \$350,000.00, payable as follows: (a) a \$1,000.00 earnest money deposit, and (b) the balance of \$349,000.00 due and payable on July 1, 2008, which is the date of closing.

**BACKGROUND:** Parking spaces are needed for the City's Public Safety Building. The property owned by Hines & McDonald, LLC located at 226 West Second Street has been determined to be the only available property for use for this purpose.

**Financial Analysis:** The immediate fiscal impact to the City is \$350,000.00; however, additional costs will be incurred in tearing down the building on the subject property and building a parking lot on same.

**Recommendation:** Approval

**Attachment:**

- Contract for Purchase of real estate

**Contact Person**

**Name:** Robert C. Moore  
**Title:** City Solicitor  
**Department:**  
**Phone:** 502/227-2271  
**Email:** [rmoore@hazelcox.com](mailto:rmoore@hazelcox.com)

- 7.2** To authorize a 270-day Option to Purchase Contract with Frankfort Land Associates, LLC, for Lot No. 2, 122 Leonardwood Drive (City Solicitor).

**Purpose:** To approve an Option Agreement granting Frankfort Land Associates, LLC, the right to purchase Lot No. 2, 122 Leonardwood Drive for \$1,100,000. After the initial thirty (30) days of the option, a payment of \$2,500 will be made by Frankfort Land Associates, LLC to the City of Frankfort.

**Background:** Frankfort Land Associates, LLC, has requested a 270-day Option to Purchase.

**Financial Analysis:** The Option will be granted for \$2,500, after the initial 30-day period. Purchase price is \$1,100,000.

**Recommendation:** Approval

**Attachment:**

- Option Agreement

**Contact Persons:**

<b>Name:</b>	Tony Massey	Robert C. Moore
<b>Title:</b>	City Manager	City Solicitor
<b>Department:</b>	City Manager	
<b>Phone:</b>	502/875-8500	502/227-2271
<b>Email:</b>	<a href="mailto:amassey@frankfort-ky.gov">amassey@frankfort-ky.gov</a>	<a href="mailto:rmoore@hazelcox.com">rmoore@hazelcox.com</a>

- 8. CITIZEN COMMENTS (Agenda items only)**
- 9. COMMISSIONER COMMENTS (Agenda items only)**
- 10. CLOSED SESSION PER KRS 61.810 (1)(f) – PERSONNEL**

**11. PERSONNEL**

- 11.1** To consider personnel action regarding Sue Chipman (Transit).

**Purpose:** To consider personnel action regarding Sue Chipman.

**Attachment:**

- Letter from Tony Massey

**12. ADJOURNMENT**